

Sheraton Nassau Beach Resort
Nassau, Bahamas

dream weddings 2010/2011

You belong together





dream weddings 2010-2011
welcome to a wonderful experience
weddings on nassau island

Warm Greetings Future Bride and Groom:
Thank you for your inquiry about weddings at Sheraton Nassau Beach Resort,[®]
Nassau, Bahamas.

We know that the venue you choose to begin your lives together is an extremely
important decision. Enclosed is pertinent information that will assist with the
planning of your dream wedding. This includes the following:

- General Information about The Bahamas
- Legal Requirements for Getting Married
- Wedding Packages
- Additional Wedding Services
- Wedding Request Form

Once you are ready to book your dream wedding, kindly complete the attached
Wedding Request Form and fax to the following:

Wedding Specialist in the United States: (954) 624-1712
or e-mail tina.o'keefe-holly@starwoodhotels.com

Wedding Specialist in the Bahamas: (242) 327-6987, attention: wedding office

We will respond with a written confirmation within 48 hours.

The entire staff of the Sheraton Nassau Beach Resort would be honored to host your
wedding celebration, and we look forward to serving you on your wedding day.

The Management and Staff of the
Sheraton Nassau Beach Resort



You belong together



the bahamas general Information

passports & visas

U.S. citizens visiting The Bahamas must have a valid passport. Canadian citizens must have proof of citizenship in the form of a Canadian Passport or birth certificate (photo ID needed as well). Non-U.S. citizens traveling from the U.S. must have a valid passport and either a U.S. visa or registered alien card (green card).

climate

Temperatures seldom drop below 66° F, or rise above 90° F. While infrequent, rain generally appears in brief summer showers. The temperature of the turquoise waters in The Bahamas normally ranges from the low 80's in summer, to about 74° F in midwinter.

currency

The Bahamian dollar (BS) is freely exchanged with the American dollar on an equal basis.

customs

Customs Duty - Baggage declaration by temporary visitors is oral, but the baggage is subject to Customs inspection. In case there are dutiable articles, the visitor will be required to complete a Baggage Declaration Form.

language

The official Bahamian language is English, generally intertwined with a distinct Bahamian dialect.

time zone

Eastern Standard Time is used and Eastern Daylight Savings Time is adopted during the summer.

You belong together



the bahamas general information

taxis

Taxis on New Providence are metered. Charges are: one or two passengers, first one-fourth of a mile, \$1.20, with each additional quarter - mile 20 cents. Each additional passenger is approximately \$2.00. There are fixed charges for airport trips. To and from Nassau Airport to the Sheraton Nassau Beach Resort, the fee is \$15.00 for one person and \$18.00 for two persons, each way.

car rentals

Major car rental companies operating in The Bahamas include Avis, Budget, Hertz and National. Dollar Rent A Car is also available on the property. Reservations should be made well in advance. A valid U.S. driver's license is adequate for up to three months per visit. Driving is on the left side of the road.

tipping

Standard tipping in The Bahamas is 15%. Many resorts and hotels automatically add a service charge to cover gratuities. Ask your servers if you are unsure whether this charge has been added to your bill.

transportation

Major international airlines serve Nassau International Airport, which is 5 miles away, and a short 10-minute drive to Sheraton Nassau Beach Resort.

electricity

120 volts/60 cycles

You belong together

the bahamas legal requirements for all couples

Must be in possession of an original or certified copy of a birth certificate or passport

Both parties must have photo ID (driver's license accepted)

Groom must know father's full name.

Must be a resident of The Bahamas for a minimum of 24 hours.

Must visit the Registrar General to verify that both individuals have been in The Bahamas for 24 hours before they will be married. Immigration card used by Bahamas Customs will provide verification of stay.

if divorced

If either or both parties are divorced: He/She must be in possession of original copy of divorce decree (must have seal)

if never married

American, Canadian, and other citizens must visit a notary public in The Bahamas to verify that they have never been married, which is included in the package prices.



You belong together



registrar information

The couple must visit the Registrar's Office in person to obtain their marriage license.

You cannot obtain a marriage license the same day you arrive on the island.
You must be on the island for 24 hours.

Guests will be advised of transportation available to the Registrar's Office during appointment with wedding consultant.



registrar's office

British Colonial Hilton
P.O. Box N-4914
Nassau, Bahamas

Phone: (242) 323-0594 through 6
Hours of Operation: 9:00am – 4:00pm (Monday – Friday)
Closed on weekends and Bahamian holidays.

2010

New Year's Day, January 1
Good Friday, April 2
Easter Monday, April 5
Pentecost Monday (Whit Monday), May 24
Labour Day, Bahamas, June 4
Independence Day, Bahamas, July 10
Emancipation Day, Bahamas, August 2
National Heroes' Day, October 11
Christmas, December 25
Boxing Day, December 27 (actual holiday is December 26)

2011

New Year's Day, January 1
Good Friday, April 22
Easter Monday, April 25
Pentecost Monday (Whit Monday), June 13
Labour Day, Bahamas, June 3
Independence Day, Bahamas, July 10
Emancipation Day, Bahamas, August 3
National Heroes' Day, October 12
Christmas, December 25
Boxing Day, December 26



You belong together



wedding packages

simple and elegant

- Marriage Officer
- Affidavit
- Apostille Document
- Marriage License
- Certified Copy of Marriage License
- Personal Escort to Registrar General
- Tropical Brides Bouquet
- Grooms Boutonniere
- Wedding Site and Set-Up
- Room Amenity
- Wedding Consultant

Monday - Thursday \$1850.00
Friday - Sunday \$2000.00

treasured moments

- Marriage Officer
- Affidavit
- Apostille Document
- Marriage License
- Certified Copy of Marriage License
- Personal Escort to Registrar General
- Tropical Brides Bouquet
- Grooms Boutonniere
- Wedding Site and Set-Up
- Room Amenity
- 24 3x5 Colored Photo with Photo Album
- Standard Gazebo Décor
- 9' Wedding Cake
- Wedding Consultant

Monday - Thursday \$2800.00
Friday - Sunday \$2950.00

You belong together



wedding packages

creating memories

- Marriage Officer
- Affidavit
- Apostille Document
- Marriage License
- Certified Copy of Marriage License
- Personal Escort to Registrar General
- Tropical Brides Bouquet
- Grooms Boutonniere
- Wedding Site and Set-Up
- Welcome and Celebratory Room Amenity
- 36 3x5 Colored Photo with Photo Album
- Deluxe Gazebo Décor (2 floral clusters)
- Native Gift Basket
- Two Tier Wedding Cake
- Wedding Consultant

Monday - Thursday \$4350.00

Friday - Sunday \$4500.00

belong together (vow renewal)

- Marriage Officer
- Renewal of Vow Certificate
- Tropical Brides Bouquet
- Grooms Boutonniere
- Wedding Site and Set-Up
- Room Amenity
- Wedding Consultant

Monday - Thursday \$1350.00

Friday - Sunday \$1500.00

You belong together

enhancements for your wedding packages

Your personal wedding consultant will be happy to assist you with the following additions:

flowers

- Bridesmaids Bouquet • \$65.00
- Jr. Bridesmaid Bouquet • \$40.00
- Flower Girl Flowers • \$35.00
- Flower Girl Basket and Petals • \$35.00
- Boutonnieres • \$10.00
- Corsages • \$25.00
- Single-Stemmed Flowers • \$20.00

Music

- Sound System • \$395.00 (manned system with speakers and microphone)
- CD Player • \$55.00 (client must provide own CDs)
- Prices are subject to increase depending on the A/V Requested

gazebo decorations

- 2 floral clusters with standard draping • \$770.00
- 3 floral clusters with standard draping • \$990.00
- 3 floral clusters with white curtain draping • \$1115.00
- 4 floral clusters with white curtain draping • \$1155.00

entertainment (per hour prices)

- Saxophonist • \$220.00
- Soloist • \$330.00
- Flutist • \$220.00
- Conch Shell Blower • \$220.00
- Violinist • \$220.00
- Steel Pan Soloist • \$465.00
- 2-Piece Steel Pan • \$595.00
- 3-Piece Steel Pan • \$725.00
- 4-Piece Steel Pan Band • \$990.00
- DJ Service • \$200.00



You belong together

enhancements for your wedding packages

photography

24 Prints Photo Package \$365

Includes 3x5, negatives, and a small wedding album

36 Prints Photo Package \$495

Includes 3x5, negatives, and a small wedding album

Exotic Images Photo Package \$760

Includes thirty 3x5 prints, six 5x7 prints, negatives, small wedding album. Includes room and ceremony shots.

One Moment In Time \$990

48 prints photo package includes five 5x7 prints, three 8x10 prints, negatives, and a large wedding album. Includes ceremony and reception.

videography

Videotaping of the ceremony	1 hour	\$572.00
Videotaping of ceremony and cocktails	2 hours	\$832.00
Videotaping of ceremony and reception:	3 hours	\$1092.00
	4 hours	\$1352.00
	5 hours	\$1612.00

Additional hours \$260.00 per hour

Additional DVD \$125.00

All photos and video are processed within two working days. A rush process is available for \$100.00.

additional enhancements

Two-dove release in a decorated cage \$150.00; available Sunday through Friday, 9am to 5pm



You belong together



shipping and forms

Persons wishing to send items (such as party favors and/or wedding paraphernalia that cannot be constituted as a carry-on) are advised to use Federal Express or DHL. See shipping information attached.

shipping

We, in The Bahamas and particularly at Sheraton Nassau Beach Resort, appreciate your business. We anticipate that in order to make your event a success, you may decide to bring party favors and wedding-related goods into the country. In this regard, we have compiled the following information to assist in making your shipping procedures as smooth as possible, thus avoiding any misunderstandings and/or disappointments during your special day.

steps to follow

A complete itemized list of all goods you wish to temporarily import into The Bahamas must be forwarded at least four weeks prior to the actual shipping date of goods. (See attached form.) This list should be addressed to your wedding consultant. The actual shipping of goods should be done no later than two weeks prior to the official date of the wedding. The list should be itemized as follows:

- The amount of containers/boxes being shipped
- A description of the contents of the containers/boxes, and the cost of each item
- Airway bill number
- How items are being shipped, e.g. Air Cargo, FedEx, UPS, etc.
- The date on which goods are being shipped

The boxes should be labeled as follows:

- Name of your property contact
- Name of hotel property
- c/o (your choice of brokerage service)
- Nassau, Bahamas

IT IS IMPORTANT TO UNDERSTAND THAT THE HOTEL, AS WELL AS THE BROKERAGE COMPANY, WILL NOT BE HELD RESPONSIBLE IF GOODS ARE NOT SHIPPED WITHIN THE TIME PERIOD SPECIFIED.

shipping and forms

As a point of information, it is possible that the Customs Department may request a binding agreement (bond) on your goods being shipped. If that becomes necessary, you will be responsible for paying the bond charges.

Once your list is received, the hotel will then address a letter to Bahamas Customs Department seeking their permission on the convention laws of The Bahamas to allow your goods to be imported into the country duty free.

Once the hotel receives approval from Bahamas Customs Department, the approval letter is then turned over to a brokerage firm who will act as an agent for you and the hotel, finalizing all document details for release of goods from Bahamas Customs. Once this is achieved by the brokerage firm, it becomes their responsibility to deliver the goods to the hotel, depending on the port of entry. The service by the brokerage firm is not complimentary. If you wish to obtain pricing, the hotel can put you in contact with the brokerage firm for direct discussion on these matters. As soon as your goods are on property, the hotel will store them until your arrival at the hotel. The re-shipment of goods to their final destination is very simple and can be discussed with you on property.



You belong together

customs information form

name of group contact _____

shipping supplier contact _____

shipper's information

address _____

city | state | zip code _____

phone number _____ fax _____

airway bill number _____

date of shipping ____/____/____

value per box

box number _____ value _____

contents _____

box number _____ value _____

contents _____

box number _____ value _____

contents _____

box number _____ value _____

contents _____

box number _____ value _____

contents _____

box number _____ value _____

contents _____

You belong together

total boxes _____

total value _____



wedding request form

Arrival date _____ Departure date _____
 Preferred wedding date (please provide two choices) _____ Alternate date _____
 Preferred wedding location (Wedding Gazebo | Beach | Bridge - two persons only) _____

Number of guests (including bride and groom) _____ Number of rooms required _____
 Desired wedding time (circle one) 11am 1pm 3pm 5pm **please note that wedding ceremonies are not performed on Sundays**

By signing below, I acknowledge that I have been notified of all legal requirements for getting married at the Nassau Beach Resort, Nassau, Bahamas. I further acknowledge that I have been advised of all required documentation as a citizen of _____.

I, _____ have been advised of all necessary legal requirements and

 print name information for getting married in Nassau, Bahamas.

 signature date

please print the following:

Bride's information

First name _____
 Last name _____
 Address _____
 City | state | zip code _____
 Day phone _____ Night phone _____
 E-mail _____ Fax _____
 Occupation _____
 Father's name _____ first and last

Groom's information

First name _____
 Last name _____
 Address _____
 City | state | zip code _____
 Day phone _____ Night phone _____
 E-mail _____ Fax _____
 Occupation _____
 Father's name _____ first and last

Travel agency (if applicable)

Agency _____ Name contact _____
 Address _____
 Street City State Zip
 Phone _____ Fax _____ E-mail _____

You belong together